

Minutes of the Argos Community Schools
Regular School Board Meeting
Held on April 20, 2020

The Board of School Trustees held a regular and virtual school board meeting on April 20, 2020. The following individuals were present for all or a part of the meeting.

A. Monty Peden, Angela Smith, Jennifer Hurford, Chris O'Dell and Jennifer Porter,
Board Members.

B. Ned L. Speicher, Superintendent

C. Jennifer Lee, Director, Business Services

D. Patti Van Der Weele, Administrative Assistant

E. Jim Clevenger, Legal Counsel

Monty Peden called the meeting to order, led the Pledge of Allegiance and moment of silence at 7:12 p.m.

No patron comments were heard.

Jennifer Porter made a motion to approve the minutes of the March 16, 2020 Regular Board and Executive Session meetings. Angela Smith seconded the motion and the motion passed 5-0.

Jennifer Porter made a motion to approve Cheri Hoffer as Argos Public Library Trustee. Chris O'Dell seconded the motion and the motion passed 5-0.

Mr. Speicher and Mr. Clevenger presented to the Board the application for Indiana Bond Bank. After discussion Mr. Clevenger asked the Board to consider approval and also to consider approval for the Board President and Secretary to be authorized to sign all documents. Jennifer Hurford made a motion to approve with a second by Angela Smith. The motion passed 5-0.

Mr. Speicher presented to the Board the second reading of NEOLA Special Update of March, 2020.

These policies and guidelines are as follows:

- a. Policy 4162 Drug & Alcohol Testing of CDL Holders & Other Employees
- b. Guideline 4162A Alcohol Testing for CDL Holders & Employees
- c. Guideline 4162B Handling of Test Results, Record Retention & Confidentiality

Angela Smith made a motion to approve with a second by Jennifer Hurford. The motion passed 5-0.

Mr. Speicher presented to the Board emergency resolutions as follows:

1. Role of Superintendent
2. Service & Wage Payment During a Declared Pandemic
3. Continued School Functioning
4. Delegation for Continued School Functions During a Declared Emergency

After Board discussion Jennifer Porter made a motion to approve with a second by Jennifer Hurford. The motion passed 5-0.

Mr. Speicher presented Argos Community Schools Emergency COVID-19 Plan for review and discussion for the Instructional Report.

The Construction Report presented by Mr. Speicher included an update on the solar project.

Monty Peden recognized and thanked individuals and businesses for donations received per the attached listing. Angela Smith made a motion to approve with a second by Jennifer Porter. The motion passed 5-0.

Jennifer Lee presented the Board with claims for the month of March totaling \$603,796.77. These claims included accounts payable and payroll. Jennifer Hurford made a motion to approve with a second by Chris O'Dell. The motion passed 5-0.

Mr. Speicher presented the Financial Report to the Board.

Closing comments were heard and having no other items for discussion, Jennifer Porter made a motion to adjourn with a second by Chris O'Dell. The motion passed 5-0 and the meeting was adjourned at 7:54 p.m.

ARGOS COMMUNITY SCHOOL
BOARD OF SCHOOL TRUSTEES

Monty Peden, President

Angela Smith, Vice President

Jennifer L. Hurford, Secretary

Chris O'Dell

Jennifer Porter

Board Approved Donations - April 20, 2020

A. Bourbon Street

ROLE OF THE SUPERINTENDENT

RESOLUTION OF THE BOARD OF SCHOOL TRUSTEES

WHEREAS, there is uncertainty to the safety of convening public meetings for the remainder of the current school term due to COVID-19;

WHEREAS, the governing body desires to authorize the school leadership to timely take all appropriate action to ensure the safety and well-being of our school community for the remainder of the current school term.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

The Superintendent and/or his or her designees are hereby authorized, empowered and directed, to take any and all action as such person deems necessary or desirable and that is otherwise permitted by law to ensure the safety and well-being of our school community for the remainder of the current school term without prior action by this governing body.

FURTHER BE IT RESOLVED, the Board shall ratify any action taken to date or in the future as allowed above by the administration including the postponement or cancellation of school activities at its next meeting scheduled after such action is taken.

PASSED AND ADOPTED this 20TH DAY OF APRIL, **2020**.

RESOLUTION ON CONTINUATION OF SERVICE AND WAGE PAYMENT
DURING A DECLARED PANDEMIC BY THE ARGOS COMMUNITY SCHOOLS
BOARD OF SCHOOL TRUSTEES

WHEREAS, there is uncertainty to the safety of convening public meetings for the remainder of the current school term due to COVID-19;

WHEREAS, the governing body desires to authorize the school leadership to take all appropriate action in a timely fashion to ensure the safety and well-being of our school community for the remainder of the current school term.

WHEREAS, employees who are instructed not to report to work may suffer a loss of pay unless the workdays are made up at a later date. The Board concludes that continuing wage payments to employees, salaried and non-salaried, who may suffer a loss in pay due to a pandemic-related emergency building closures, serves the legitimate purposes of maintaining morale, reducing turnover, and ensuring continuity of staffing when school reopens.

NOW THEREFORE BE IT RESOLVED that, in event of pandemic-related building closures, the Superintendent/designee is hereby authorized, empowered and directed, to take any and all action deemed necessary or desirable and that is otherwise permitted by law to ensure the safety and well-being of our school community for the remainder of the current school term without further action by this governing body. The Superintendent is authorized and is not limited to the payment of at-will and/or hourly employees on non-instructional and e-Learning days through the use of Emergency and On Call days. Such wage payments shall be limited to an employee's base pay and shall not include payments for other missed opportunities, such as overtime. Any action taken that requires Board action shall be reported to the Board and the Board shall ratify and approve such actions at its next board meeting.

PASSED AND ADOPTED this 20th day of April , 2020.

RESOLUTION OF THE BOARD OF SCHOOL TRUSTEES

WHEREAS, the President of the United States of America has declared a national emergency concerning COVID-19;

WHEREAS, on March **12, 2020**, the Indiana State Board of Accounts advised school corporations to take steps to address disruption of travel, work environment and employee benefits, and compensation by developing a policy specific to this emerging pressing situation;

WHEREAS, there is uncertainty in the safety of convening public meetings for the remainder of the current school term due to COVID-19

WHEREAS, the governing body desires to authorize the school leadership to timely take all appropriate action to ensure the safety and well-being of our school community for the remainder of the current school term or until the national emergency has ended, whichever concludes first;

WHEREAS, the governing body desires to authorize the school leadership to continue the business of the school reserved to the governing board under IC 20-26-s as provided in the attached policy;

WHEREAS, the foregoing emergency has been declared, the governing body has determined it necessary to suspend any rules requiring two readings of a board policy prior to adoption;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS
FOLLOWS:

The attached Emergency Delegation for Continued School Functioning Policy is hereby adopted and shall be effective during the national emergency period.

The Superintendent and/or his or her designee are hereby authorized, empowered, and directed, to take any and all action as such person deems necessary or desirable as provided in the attached Emergency Delegation for Continued School Functioning Policy and that is otherwise permitted by law to the governing body and/or the administration to ensure the safety and well-being of our school community for the remainder of the current school term or until the national emergency has ended, whichever concludes first, without further action by this governing body. The governing body hereby designates the board President, and/or the Vice President, to approve claims for payment presented by the Superintendent. The board shall allow those claims at its first meeting after the Public Health Emergency has ended. The resolution authorizes and is not limited to the payment of at-will and/or hourly employees on non- instructional days.

This resolution expires at the time of the first governing body meeting following the end of the emergency period.

PASSED AND ADOPTED this 20th day of April, 2020.

Delegation for Continued School Functions During a Declared Emergency

Upon declaration of an emergency by federal, state or local officials, the School Board authorizes the Superintendent and the Superintendent's designees the authority to act on behalf of the Board in accordance with applicable law with respect to the actions listed in this policy.

The Superintendent will consult with the Board President, or if unavailable, the Vice President, on any actions considered to be taken when such action is not immediately required. The superintendent will advise the Board of any actions taken at the time when possible. The Superintendent must advise the Board of any actions taken no later than its next regularly scheduled board meeting. At such meeting, the School Board will review and ratify or approve the action(s) taken.

The superintendent is authorized to take one or more of the following actions during a declared emergency but federal, state, or local officials relating to a health, safety, or weather emergency:

- 1) To employ, contract for, reassign, change schedules or discharge employees necessary for school purposes during the public emergency period.
- 2) To continue payment of the salaries and compensation of persons and services consistent with existing contractual obligations. To reassign staff to other duties to ensure continued wages when regular assignments are interrupted by online learning or school closures. To provide additional days of paid time off to address income losses impacted by the public emergency period.
- 3) To determine the number of persons or the amount of services needed to continue school operations during the public emergency period.
- 4) To determine the nature and extent of the duties of staff needed to continue school operations during the public emergency period including, but not limited to, reassignment of location, work schedule, specific duties, and job descriptions.
- 5) To approve the use of school facilities for use by other governmental or community health agencies to respond to declared public emergency.
- 6) To approve use of school vehicles, including buses, for transportation to respond to or to address community needs during the public emergency period.
- 7) To the extent feasible, to ensure instructional services to students are maintained through alternative methods such as eLearning, reduced instructional days, or other means deemed appropriate during the public emergency period.
- 8) To continue lunch program services for students, including permitting use of kitchens, kitchen facilities, kitchen equipment, and lunch rooms, and the purchases of materials

and supplies for the lunch program, charging students for the operational costs of the lunch program, and fixing the price per meal or per food item during the public emergency period.

9) To operate the lunch program as an extracurricular activity during the public emergency period.

10) To participate in a surplus commodity or lunch aid program during the public emergency period.

11) To purchase curricular materials, to furnish curricular materials without costs, or to rent curricular materials to students, and to participate in a curricular materials aid program during the public emergency period.

12) To accept students transferred from other school corporations and to transfer students to other school corporations during the public emergency period.

13) To enforce, amend, or suspend rules, regulations, and procedures for the governance, management, and operations of the schools, property, facilities, and activities of the school corporation, the school corporation's agents, employees, and students during the public emergency period.

14) To determine the closure of schools to ensure the safety and health of students and staff when necessary during the public emergency period.